

Alternative Academic Achievement Academy

13801 South Chatham Avenue
Blue Island, IL 60406
Phone: 708.206.0000
Fax: 708.957.5324

To: Parents/Guardians

From: Robin Guthrie
Principal

Date: August 1, 2015

Re: Attendance

Students enrolled at Alternative Academic Achievement Academy are of compulsory school age. Whoever has custody of a child is responsible for their daily school attendance.

Students are considered “truant” when absent without a valid cause. The Illinois School Code defines “valid cause” for absence as follows – observance of a religious holiday, death in the immediate family, family emergency, and shall include such other situations beyond the control of the student as determined by the board of education in each district, or such other circumstances which cause reasonable concern to the parent for the safety or health of the student. If your child frequently does not feel well enough to attend school, please arrange for them to have a physical immediately. A doctor’s statement is needed to support any physical condition resulting in non-attendance.

Please adhere to the procedures for reporting absences as stated in the 2015-2016 Student Handbook.

1. Call AAA Academy at (708) 206-0000 before **7:00** a.m. **each** day your child is absent.
2. Parents must send a *written note* to school on the same day that your child returns to school.

In the event that the student misses the bus/van, it is the responsibility of the parent/guardian to arrange for their transportation to the Academy. The student is to be escorted to the main office by the parent/guardian or the person who transported them to school. If someone other than the parent/guardian transports the student to the Academy that person must escort the student to the main office. A completed tardy slip will be the student’s admittance to class.

Thanks so very much for your cooperation.

I have read and understand the attendance policy.

Parent/Guardian Signature: _____ Date: _____